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IECQ PUBLICATION

IEC Quality Assessment System for Electronic Components (IECQ Scheme)

**Rules of Procedure –
Part 5: IECQ HSPM Scheme – Hazardous Substance Process Management
Requirements**

INTERNATIONAL
ELECTROTECHNICAL
COMMISSION

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FOREWORD

This publication has been prepared by the Management Committee (MC) of the IEC Quality Assessment System for Electronic Components (IECQ).

Although developed for Hazardous Substance Process Management (HSPM), this publication may serve as a model for other areas with similar HSPM considerations.

This first edition of IECQ 03-5 replaces the third edition QC 001002-5 (2008-06). Main changes to the third edition include:

- Restructure of the IECQ System and Scheme documentation management system

The text of this publication is based on the following documents:

Document	Report on MC Consultation
IECQ MC/187B/CD	IECQ MC/206/DL

Full information on the report of MC approval of this publication can be found in the report indicated in the above table.

INTRODUCTION

Taking into account the object of the International Electrotechnical Commission (IEC) as given in Article 2 of the Statutes, the particular object of the IECQ System, operated in conformity with the Statutes and under the authority of the IEC, is to facilitate international trade in electronic components of assessed quality, by providing a global framework for independent assessment and certification.

The object is achieved by the implementation of quality assessment procedures in such a manner that organizations, processes, and components certified as conforming to the requirements of an applicable standard or specification, are acceptable to all participants.

The IECQ System provides manufacturers with a “Supply chain verification tool” for seeking assurance that electronic components, assemblies, processes and related materials conform to declared technical Standards and Specifications.

The IECQ Hazardous Substance Process Management Requirements are designed to evaluate equipment manufacturers’ and related organizations’ processes for compliance with IECQ QC 080000 IECQ HSPM (IECQ HSPM) in addition to the compliance of the processes with ISO 9001 QMS.

IECQ HSPM provides the requirements used to demonstrate that the organization has developed, documented, and implemented processes for managing the production, selection and use of electrical and electronic components and products in accordance with customer, local, national and international IECQ HSPM requirements.

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Rules of Procedure –

Part 5: IECQ HSPM Scheme – Hazardous Substance Process Management Requirements

1 Scope

This publication contains the Rules of Procedure of the Scheme of the IECQ, hereinafter referred to as the "Rules", for the Hazardous Substance Process Management Requirements System (IECQ HSPM Scheme).

This IECQ HSPM Scheme Rules of Procedure provides the requirements specific to this scheme and is to be used in conjunction with applicable IECQ System management Basic Rules (IECQ 01), General Rules of Procedures (IECQ 03-1) and Operating Documents.

2 Normative references

The following publications contain provisions, which, through reference in this text, constitute provisions of these Rules. At the time of publication, the editions indicated were valid. The IECQ Management Committee shall decide the timetable for the introduction of revised editions of the publications.

IECQ 01, *IEC Quality Assessment System for Electronic Components (IECQ System) – Basic Rules*

IECQ 02, *General Requirements for the Acceptance of IECQ Certification Bodies into the IECQ System*

IECQ 03-1, *General Requirements for all IECQ Schemes*

IECQ OD 010, *Qualification Criteria for Assessors and Lead Assessors according to IECQ (third-party assessment)*

QC 001002-2, *IEC Quality Assessment System for Electronic Components (IECQ) – Rules of Procedure – Part 2: Documentation*

IECQ QC 080000, *IECQ Hazardous Substance Process Management Requirements*

ISO 9001, *Quality management systems – Requirements*

ISO/IEC 17000, *Conformity assessment – Vocabulary and general principles*

ISO/IEC 17021, *Conformity assessment – Requirements for bodies providing audit and certification of management systems*

ISO/IEC 17025, *General requirements for the competence of testing and calibration laboratories*

ISO/IEC Guide 65, *General requirements for bodies operating product certification systems*

In the event of conflict between the provisions of this document and any other directly or indirectly referenced provisions, the provisions of this document shall take precedence.